

# Medical Records Release Authorization



Alena Ashenberg MD, Pediatrics  
Boston Children's  
Primary Care Alliance

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Patient last name: \_\_\_\_\_  
First name: \_\_\_\_\_ MI: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_

## Authorization

**NOTE:** All references below to "patient" are for the patient listed above.

I give my permission for Alena Ashenberg MD, Pediatrics to share my/ the patient's medical record with the person or organization listed below. My/the patient's medical record may include patient histories, office notes (except psychotherapy notes), test results, radiology studies, films, referrals, and consults.

### Choose one:

- Complete Medical Record (except confidential information defined by Massachusetts law)
- Medical Record for the time  
from: \_\_\_\_\_ to: \_\_\_\_\_
- Only information from a certain illness or injury. Please describe:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Specific Information:  
\_\_\_\_\_  
\_\_\_\_\_

### Send a copy of my/the patient's medical records to:

Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

### Under Massachusetts privacy laws, a separate consent is needed to share information about these topics:

- Alcohol/drug use, abuse and/or treatment
- Treatment for mental illness and/or social services communications
- History of venereal (sexually transmitted) or other communicable disease(s)
- Results of tests for HIV/AIDS

### Please initial all parts you AGREE to have shared.

By putting my initials by each item below I give permission for Alena Ashenberg MD, Pediatrics to share this type of information. I understand that if I do not initial the box, Alena Ashenberg MD, Pediatrics will NOT share this information about me/the patient's health to the person or organization listed above.

### HIV test results (Specific approval required for each release request)

Specify dates: \_\_\_\_\_

Initial: \_\_\_\_\_

### Genetic screening test results

Specify type of test: \_\_\_\_\_

Initial: \_\_\_\_\_

### Alcohol and drug abuse treatment records

Protected by Federal Confidentiality Rules 42 CFR Part 2. Federal rules prohibit any further disclosure of this information unless further disclosures is expressly permitted by the written consent of the person to whom it pertains, or as otherwise permitted by 42 CFR Part 2.

Initial: \_\_\_\_\_

### Details of mental health diagnosis and/or treatment provided by a psychiatrist, psychologist, mental health clinical nurse specialist, or licensed mental health clinician (LMHC)

I understand that my permission may not be required to release my mental health records for payment purposes.

Initial: \_\_\_\_\_

### Confidential communications with a licensed social worker

Initial: \_\_\_\_\_

### Information related to the use of alcohol, drugs, and/or tobacco

Initial: \_\_\_\_\_

**Information related to a sexually transmitted disease, sexual activity and/or orientation**

Initial: \_\_\_\_\_

**Information related to diagnosis or treatment of pregnancy**

Initial: \_\_\_\_\_

**Information related to child abuse or neglect**

Initial: \_\_\_\_\_

**Information concerning family violence and/or domestic violence victims' counseling**

Initial: \_\_\_\_\_

**Other(s):** Please list: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Initial: \_\_\_\_\_

I know I can revoke this form at any time. I know I cannot withdraw information that Alena Ashenberg MD, Pediatrics had shared before I told Alena Ashenberg MD, Pediatrics to stop. If I no longer want my/ the patient's medical record shared I will send a written letter to Alena Ashenberg MD, Pediatrics telling them to revoke this form.

This approval will end in 12 months or sooner if I send a written letter to Alena Ashenberg MD, Pediatrics telling them to revoke this form.

By signing below, I agree that I understand the above and voluntarily allow my/the patient's medical record to be shared.

Patient's name: \_\_\_\_\_

Parent/Legal guardian's name (if applicable):  
\_\_\_\_\_

Relationship to patient:  
\_\_\_\_\_

Signature of Parent /Legal Guardian /Self (if 13+):  
\_\_\_\_\_

Date: \_\_\_\_\_

Patients under the age of 18 may be allowed to provide or decline release without parental consent under Massachusetts law.

**Reason for release**

In an effort to better serve our patients, it is important for us to understand the reason that you/the patient is asking for your medical record or leaving our practice. Please choose the reason below.

Sharing with outside provider for treatment purposes

Transfer to an adult provider

Moving away to:

City: \_\_\_\_\_ State: \_\_\_\_\_

Insurance change

Provider(s) not in new network (network name):

\_\_\_\_\_

Tiering / higher co-pay / higher deductible cost

Other

Please describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Important notice**

You do not have to give permission to share these records. Alena Ashenberg MD, Pediatrics will not base your/the patient's treatment on whether or not you sign this form.

After your/the patient's medical record is shared, this information may be re-disclosed (shared) by the person or organization you listed above. This re-disclosure may not be protected by State and Federal law.

You have the right to get a copy of this signed form.